



Labor Order Form

Please return to Oncenter
 800 South State Street
 Syracuse, New York 13202
 (315) 435-8000
 FAX: (315) 435-8098

Date Rec'd	By:	Payment

Name of Event:	Date(s) of Event:	Booth #:
Firm Name:	On Site Contact:	
Address:		
Phone #:	Fax#:	
Authorized By:	Title:	Date:
PAYMENT: Check (Payable to Oncenter) / Credit Card (VISA, MasterCard, American Express)		
Credit Card Number:	Expiration Date:	
Name on Card:		

PAYMENT MUST ACCOMPANY ORDER / ADVANCE ORDERS MUST BE RECEIVED 10 DAYS BEFORE EVENT

All request forms and payments MUST be received no later than 10 business days prior to the opening date of the show.

No credits can be issued on service requested and not canceled prior to 24hr of start time.

On site orders filled at earliest convenience if available, there is no guarantees.

A 30% SERVICE CHARGE WILL BE LEVIED ON ANY ORDERS ON SITE - PLEASE PLAN AHEAD

All labor is provided though I.A.T.S.E Local #9 and includes Payroll and Benefits surcharges. Rate expires July 31, 2009

Qty of hands	Exhibit Set-up labor, 4 hour minimum	Minimum per hand	Additional Hours per hand	Total
	Monday – Saturday Hours after 8am and before 12am	\$87.65	\$21.91	
	Monday – Saturday Hours after 12am and before 8am or over 8 hour in one day	\$123.92	\$30.98	
	Sunday or Holiday Hours after 8am and before 12am	\$123.92	\$30.98	
	Sunday or Holiday Hours after 12am and before 8am or over 8 hours in one day	\$160.16	\$40.04	
	Start Time: <input type="text"/>	Approximated End Time :		<input type="text"/>

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